



REPUBLIKA NG PILIPINAS

Pambansang Korporasyon Sa Elektrisidad
(NATIONAL POWER CORPORATION)

SMALL POWER UTILITIES GROUP - MINDANAO

PURCHASE ORDER

P.O. **008382(SVP)**

Page 1 of 1

This PO number must appear on all papers, invoices, packing list and correspondence.

TO:
PHOTODYNAMIC PHOTOCOPIER MACHINE, SUPPLIES & SERVICES
W 4 Plug Holdings, Inc Bldg Cabantian Road Brgy. Cabantian, Buhangin Dist., Davao City

DATE: **June 20, 2022**

PD NO.: **S3-AFM22-020**

PR DATE: **June 08, 2022**

DELIVERY PERIOD: **IMMEDIATELY**
FROM DATE OF RECEIPT OF THIS ORDER

TERMS: 30 DAYS UPON DELIVERY AND SUBMISSION OF ALL DOCUMENTS
STATED AT THE BACK HEREOF / COD / PREPAYMENT

DELIVERY POINT:
SPUG-MOD, CENTRAL OFFICE
MINTAL, DAVAO CITY

REQUISITIONER:
B. L. YAP / Acting Sec. Chief, AFD

PO ITEM NO.	PR NO./ ITEM NO.	DESCRIPTION	QTY	UNIT OF MEASURE	UNIT PRICE (P)	AMOUNT (P)
1	1	REQUEST FOR SERVICES: FURNISHING LABOR AND MATERIALS FOR THE PRINTING/REPRODUCTION OF FORTY (40) SETS OF ISO 9001:2015 MANUALS	1	LOT		71,250.00
		Scope of Works to be done:				
		1. Printing of job description manual with A4 slide clip lever arch file folder with 2 rings color: blue	40	sets		
		2. Printing of procedure manual with A4 slide clip lever arch file folder with 2 rings color: yellow	40	sets		
		3. Printing of quality forms with A4 slide clip lever arch file folder with 2 rings color: red	40	sets		
		4. Printing of quality manual with A4 slide clip lever arch file folder with 2 rings color: dark blue	40	sets		
		5. Printing of work instruction manual with A4 slide clip lever arch file folder with 2 rings color: green	40	sets		
		COST OF GOOD.....P				71,250.00
		TAX 12 %P				8,550.00
		TOTAL AMOUNT.....P				79,800.00

ADDITIONAL TERMS & CONDITION

1. Delivery shall be accompanied with Certificate of Warranty.
2. Upon acceptance, a warranty shall be required either by retention money or special bank guarantee equivalent to Five percent (5%) of the contract price.

THIS ORDER IS SUBJECT TO THE TERMS & CONDITIONS PRINTED AT THE BACK HEREOF:

CC <i>6684007 542 076 7259859</i>	GL	OE	WO	JO	Pambansang Korporasyon Sa Elektrisidad	Please signify your acceptance and agreement with this P.O. By signing below:
FUNDS AVAILABLE					BY <i>[Signature]</i>	CONFORME: <i>[Signature]</i>
ANNABELLE E. OGA Financial Specialist					MARIGEN M. PACTORANAN Division Manager, SPUG-AFD	POSITION: _____
					AUTHORIZED SIGNATURE	DATE: <u>7-4-22</u>

Office Address: NPC SPUG MINDANAO OPERATIONS DEPT.
NPC Mintal Complex, Kumintang St., Mintal, Tugbok dist., Davao City
Tel. Nos. (082) 293-0657 & 293-0610